

BYLAWS COMMITTEE (AD HOC)

Purpose: This Committee shall review, in consultation with the Executive Office, the PNS governing documents on a periodic basis and make appropriate recommendations to the Board and the membership, as necessary. In addition, the Committee may be called upon to help in the interpretation of the Bylaws.

Responsibilities:

- Review the Society Bylaws;
- Develop strategies for necessary revisions (as needed);
- Submit recommendations to the Board (as needed);
- Support Board and/or Executive Office with interpretation of Bylaws or recommend to the Board the adoption of Board policies (as needed);
- Other projects as assigned by the Board.

Term of Service:

Chairs: The Committee Chair serves a four-year term (the first two years as Vice Chair and the second two years as Chair). The Committee Vice Chair serves a four-year term (the first two years as Vice Chair and the second two years as Chair). The Chair and Vice Chair positions are not renewable. Chairs are eligible to become committee members at large, after their terms conclude.

Members: Member appointments are for two-years, renewable for a maximum of three two-year terms.

Frequency of Meetings:

As deemed necessary. Typically, this ad hoc committee will meet every 4-years or on an as-needed basis. The bulk of this Committee's work is done by email when the Committee is active.

Expectations:

Members are expected to review materials and contribute via email.

Selection Process:

The Committee is chaired by the Immediate Past President. The current President serves as the Vice Chair. New members are selected and appointed by the Chair, in consultation with the Vice Chair. All Committee members are required to be members of the society in good-standing.

Composition:

The Committee typically consists of a minimum of (5) members, including the Chair and Vice Chair. The final composition of the committee is at the Chair and PNS President's discretion.

Board Reports:

All standing committees are required (when active) to report to the PNS Board of Directors at a minimum of once annually.