



Committee Member Responsibilities

In addition to specific roles required by membership on individual committees, members of PNS committees are expected to actively participate in the work of the committee, provide thoughtful input to committee deliberations, and focus on the best interests of the Society and committee goals rather than on personal interests.

Members should

- Review all relevant material before committee meetings
- Attend committee meetings and voice objective opinions on issues
- Pay attention to Society activities that affect or are affected by the committee's work
- Support the efforts of the committee chair and carry out individual assignments made by the chair
- Work as part of the committee and Executive Office staff team to ensure that the committee's work and recommendations are in keeping with the general Society mission and goals

Committee meetings are typically held by Zoom video conference call and are limited to 1-hour in length. Please [click here](#) to view the individual committee charges with information on the roles & responsibilities of each committee and the frequency of committee meetings.

Committee members must attend 50% of conference calls unless there is an extreme hindrance due to time-zone differences. Absence from a meeting does not release the Committee member from responsibility of input on topics. If members are unable to make meetings, members are expected to review materials and contribute via email in advance.

Any questions or concerns related to the time commitment or expectations, please contact PNS Executive Director, Allison Kindseth at akindseth@PNSociety.com.