

## JUNIOR COMMITTEE

**Purpose:** The Committee serves the needs of society members by advising the PNS Board on PNS Junior Member priorities including membership, education, and communication. In addition, this Committee plans the Education Course at PNS Annual Meetings.

### **Responsibilities:**

- Develop the content for the Education Course and Career Development Lunch at the Annual Meeting, in consultation with the Education & Scientific Program Committees;
- Advise the PNS Board on other Junior Member priorities including membership, education, and communication;
- Report to Board Annually on Committee initiatives and projects.
- Other projects as assigned by the Board.

### **Term of Service:**

**Chairs:** The Committee Chair serves a four-year term (the first two years as Vice Chair and the second two years as Chair). The Committee Chair shall serve as an ex-officio (non-voting) member of the PNS Board. The Committee Chair or Vice Chair shall serve or appoint a member of the Junior Committee to serve on the Education, Membership, and Scientific Program Committees. The Committee Vice Chair serves a four-year term (the first two years as Vice Chair and the second two years as Chair). The Committee Vice Chair shall serve on the Scientific Program Committee. The Chair and Vice Chair positions are not renewable. Chairs are eligible to become committee members at large, after their terms conclude.

**Members:** Member appointments are for two-years, renewable for a maximum of three two-year terms.

### **Frequency of Meetings:**

This Committee typically meets at a minimum quarterly (up to 4 meetings per year) and may meet in-person in conjunction with the PNS Annual Meeting. The frequency of Committee meetings is at the Committee Chair and Executive Office's discretion.

### **Expectations:**

Committee members must attend 50% of conference calls unless there is an extreme hindrance due to time-zone differences. Absence from a meeting does not release the Committee member from responsibility of input on topics. If members are unable to make meetings, members are expected to review materials and contribute via email in advance.

### **Selection Process:**

The Committee Chair and Vice Chair are appointed by the President. New members are solicited from PNS membership, for approval by the Committee Chair & President. All Committee members are required to be Junior Members of the society in good-standing for the full duration of their terms. Interested individuals complete an application form.

This committee will nominate from within the existing committee members 1-2 ex-officio (non-voting) trainee representatives to serve on each of the five SIG Boards. All nominees must have 'trainee status' and not a fixed position at their respective institution or organization. Nominees are selected based on specialty, and if the SIG will allow for two trainee representatives on their Board, (1) basic scientist and (1) clinician will be selected.

**Composition:**

Committee members must be Junior Members to serve on this committee. The Committee typically consists of a minimum of (8) members plus the Chair and Vice Chair. Additional members may be invited to serve in a Committee related specific task force or subcommittee as deemed necessary by the Committee. The final composition of the committee is at the Chair and PNS President's discretion.

**Board Reports:**

All standing committees are required to report to the PNS Board of Directors at a minimum of once annually.